CURRICULUM VITAE

PRADHYNA DAHIKAR

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| Objective   * To use all my knowledge and skills, with full motivation and enthusiasm to achieve individual and organizational goals and to work hard for the betterment and success of the organization. |
| Skills and abilities     * An ambitious, optimistic and results oriented financial service industry professional with rich exposure of 5 years and presently performing as a **ACQUISITION ASSISTANT MANAGER (Direct Sales- Liabilities) with KOTAK BANK, Nagpur.** * Target and achievement oriented with an ability to take up challenges and perform   in changing work environments, Demonstrated ability to motivate staff to  maximum productivity and control costs through the most effective uses of  manpower and available resources.   * Excellent analytical, good written and verbal communication skills. * High motivating skills and comprehensive problem solving abilities. |
| Education   |  |  |  |  | | --- | --- | --- | --- | | **Year** | **Institution** | **Degree** | **Percentage** | | 2003 | NAGPUR UNIVERSITY | MSc-BOTONY | 63% | | 2001 | INSTITUTE OF SCIENCE | BSc | 57% | | 1998 | RAJENDRA HIGH SCHOOL | 12TH BOARD | 62% | | 1996 | RAJENDRA HIGH SCHOOL | 10TH BOARD | 47% | |
| Computer skills   * Software : Ms office * Operating system: Windows 98/XP., Ms-DOS. |
| Professional experience   * **ORGANISATION :** **HDFC BANK LTD-NAGPUR** * **POSITION : TEAM LEADER** * **PERIOD : 15TH DEC2009 TILL 30th MARCH 2013.** * **BRANCH : NAGPUR EXTENSION COUNTER**   **BRANCH,CA ROAD,NAGPUR**   * **ORGANISATION :** **IDBI BANK-NAGPUR** * **POSITION : SALES EXECUTIVE** * **PERIOD : 1 YEAR.** * **ORGANISATION :**  **HDFC BANK LTD-NAGPUR** * **POSITION : SALES EXECUTIVE-CREDIT CARDS** * **PERIOD : 1 YEAR.**   **References**   1. Zia Sheikh – Branch Sales Manager   Mo : 7767802581   1. Deepak Kumar – Area Sales Manager   Mo : 7798982465 |
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| **PERSONAL DETAIL:**  **Name :** Pradhyna G Dahikar  **Father Name :** Mr.Gajananrao Dahikar  **Mother Name :** Mrs.Vijaya G Dahikar  **Date of Birth :** 3rd  March 1980  **Gender :** Female  **Language Known :** English, Hindi and Marathi  **Permanent Address :** Behind Old Hislop College  Mahal, Nagpur  Mobile No - 9372366621  **Email :** pradhynadahiikar@gmail.com  **DECLARATION:**  I,the undersigned hereby declare that the above given information is true to the best of my knowledge.  **Date:**  **Place:** Nagpur  **PRADHYNA DAHIKAR** |
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